



# City of Cumberland

Department of Community Development ▪ 57 N. Liberty Street ▪ Cumberland, MD 21502 ▪ [www.cumberlandmd.gov](http://www.cumberlandmd.gov)  
301-722-2000, ext. 5600 ▪ Fax 301-759-6432 ▪ [complaints@cumberlandmd.gov](mailto:complaints@cumberlandmd.gov)

SPR # \_\_\_\_\_

## SITE PLAN REVIEW

Reviewed by Municipal Planning & Zoning Commission

**MINOR SITE PLAN REVIEW** includes SFD w/in gateway or view-shed protection overlay districts, minor subdivisions, multi-family developments with five or fewer units, private driveways w/in public rights of way w/City engineer approval, new construction less than 15,000 SF, steep slope developments disturbing less than 10,000 SF of land surface, and small wind energy systems subject to conditional use approval by the ZBA.

**MAJOR SITE PLAN REVIEW** Includes all site plans for all developments which are not subject to minor site plan review.

Site Plan Review Checklist (7 pages) may be found on City website.

City Staff: Please attach a copy of the Site Plan Review Checklist

Project Location \_\_\_\_\_ Tax ID # \_\_\_\_ - \_\_\_\_\_  
# found on deed or view: [www.dat.state.md.us](http://www.dat.state.md.us) / Real Property Search

Applicant Name \_\_\_\_\_ Phone \_\_\_\_\_  
Address \_\_\_\_\_

Fax \_\_\_\_\_ Email \_\_\_\_\_

Contact Name \_\_\_\_\_ Phone \_\_\_\_\_

Short Description of Project \_\_\_\_\_

Attach a complete set of preliminary site plans in triplicate, drawn to a scale of not less than one 1" equal to 50'.

- Minor Site Plans** (not requiring Planning commission review) may be sketched.
- Major Site Plans** require a plat prepared (signed and sealed) by a certified engineer.

**Both must include the following:**

- Lot Size
- Building footprint
- Ingress/Egress
- Stormwater Management
- Off-Street Parking
- Buffers

The detailed requirements of applications for specific uses can vary and additional information may be required. See Cumberland Municipal Code on City's website. Chapter 25. Zoning. Article VIII – Site Plan Review. Sec. 25-202 – When site plan review required – General.

Major Site Plan Reviews require completion of an Engineering Department Site Plan Review Checklist. *(available)*

A plan review fee is payable at time of application.

- Minor Site Plan - \$100.00**
- Major Site Plan - \$300.00**

A Planning & Zoning Commission brochure is available.

Applicant's signature: \_\_\_\_\_ Date: \_\_\_\_\_

To apply online go to [citizenserve.com/Cumberland](http://citizenserve.com/Cumberland)