

## Historic District Tax Incentive Program

For properties located within the Canal Place Preservation District a two-part tax incentive program is available for qualified expenditures. This incentive program provides for a property tax assessment freeze for up to ten years (based upon the amount of your project investment and the pre-improvement assessment of the property).

Additionally, a property tax credit equal to 10% of qualified expenditures is available and, upon approval, can be applied to real estate property taxes for a period not to exceed five years..

Forms are available by contacting the Commission Staff or by visiting the City of Cumberland's website at [www.ci.cumberland.md.us](http://www.ci.cumberland.md.us). The credits, upon approval, will be awarded following the completion of your project. Other incentive programs might also apply to your project. City staff can discuss your project with you in order to direct you to other funding opportunities.



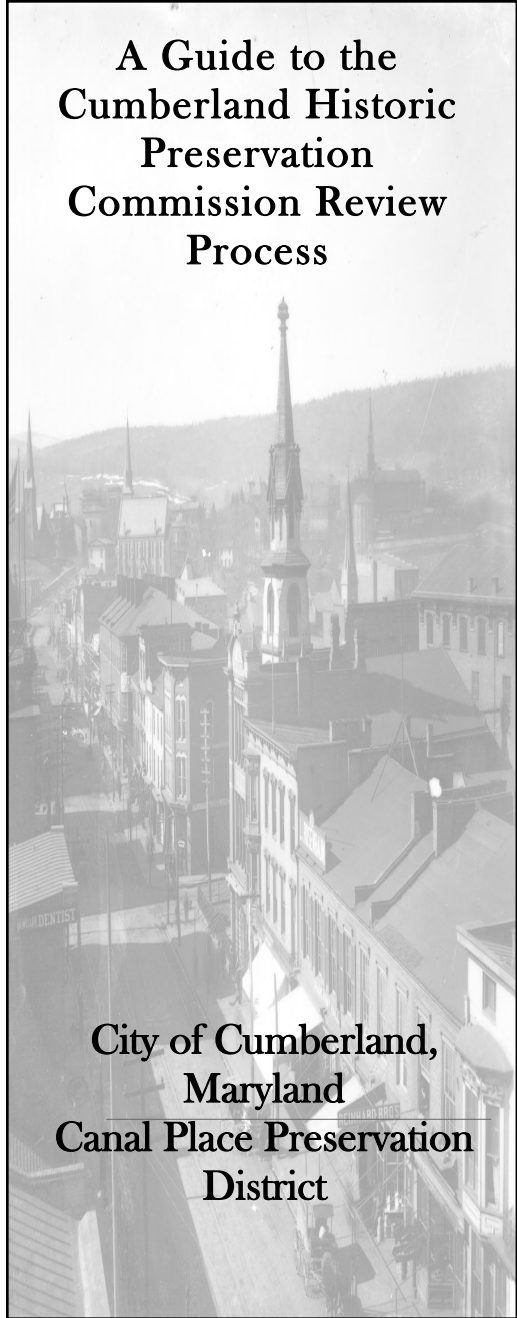
### *For More Information Contact:*

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## A Guide to the Cumberland Historic Preservation Commission Review Process



City of Cumberland,  
Maryland  
Canal Place Preservation  
District

# *A Guide to the Process*

## **The Role of the Historic Preservation Commission**

The Historic Preservation Commission, as appointed by the Mayor and City Council, acts



to review Certificate of

Appropriateness Applications for work within the City's locally zoned Historic District. Permits will be issued for those projects that have been determined by the Commission as meeting the intent of the Preservation District Design Guidelines for Cumberland, Maryland.

The Commission and its staff also serve to provide technical guidance to property owners with questions regarding design and maintenance issues, as well as assistance in seeking financial incentives for rehabilitation projects.

A copy of the Preservation District Design Guidelines for Cumberland, Maryland can be found on the City of Cumberland website at [www.ci.cumberland.md.us](http://www.ci.cumberland.md.us) under the Historic Preservation subsection of Community Development.

## **Meetings and Application Process**

The Historic Preservation Commission meets the **second Wednesday of each month** in the City Hall Council Chambers (second floor). The meetings are open to the public, although persons wishing to have their project reviewed must apply in advance order to be scheduled in advance for the agenda. All applications for a Certificate of Appropriateness must be received by the Department of Community Development no later than the close of business on the first Wednesday of each month in order to be placed on that month's meeting agenda. Some applications may be eligible for review by the Historic Planner/Preservation Coordinator.



All applicants will be required to have applied for all other relevant building permits, including an Occupancy Permit. The decisions rendered by the

Historic Preservation Commission do not supersede any requirements set forth by the Zoning Ordinance, fire, health, or safety regulations.

## **When is a Review Needed?**

All exterior changes to a structure, above general maintenance projects, must be reviewed prior to the commencement of any work. The exception to the general maintenance rule is that painting must be approved. These work items include, but are not limited to, additions, alterations, awnings, entrances and doors, painting, porches, fences, siding, signage, window replacement, demolition, and new construction.



## **What Information Needs to be Provided for the Review?**

- ◆ Written Scope of Work
- ◆ Photographs of the Site and Structure
- ◆ Façade Elevations
- ◆ Samples of Proposed Materials
- ◆ Scaled Drawings
- ◆ Digital Renderings, When Available
- ◆ Color Scheme/Paint Chips
- ◆ Manufacturers Cut-Sheets or Product Specifications

*All permit applications must be submitted to the Department of Community Development and materials relevant to these permits will be attached to the COA Application.*

*One original copy of all supplementary materials should be provided with the COA Application in printed or electronic format.*

*Applications can be submitted electronically through the Community Development online portal which can be found on the City's website: <http://ci.cumberland.md.us/150/Community-Development>*