City of Cumberland
Department of Community Development ▪ 57 N. Liberty Street ▪ Cumberland, MD 21502 ▪ www.cumberlandmd.gov
301-759-6442 ▪ Fax 301-759-6432 ▪ debbie.helmstetter@cumberlandmd.gov

SRA # _____

SUBDIVISION REVIEW APPLICATION

□ Minor/less than 5 lots* □ Major/6 or more lots ♦ □ Lot Line Adjustments □ All Other Subdivision Reviews

Application Date_____

Project Location _____ Tax ID # ____ - _____

The Tax ID # can be found on your deed or by visiting www.dat.state.md.us / Real Property / Real Property Search. When construction is being done and several property account numbers are involved, properties must be combined under one property number. It will be necessary to contact the State of Maryland Assessment Office, 112 Baltimore Street, Gateway Center, 301-777-2113, prior to applying for permit.

Applicant Name_____ Phone_____

Address _____

Fax_____ Email_____

Contact Name _____ Phone _____

Short Description of Project _____

_____

_____

The Preliminary Plat Specifications for a subdivision are listed in Zoning Ordinance 3607, Appendix E - Subdivision Regulations, Section 23-60.

Attach a detailed Subdivision Plat Drawn to Scale on a 24" X 24" Plat

Include the following:

- □ Proposed Public Rights-of-Way including Width
- □ Proposed Driveways
- □ Existing Lot Layout and Area (acres, sq. footage, setbacks, etc.,) when applicable
- □ Proposed Lot layout and Area (acres, sq. footage, setbacks, etc.)
- □ Stormwater Management
- □ Utilities – Existing & Proposed including all easements
- □ Buffers

The detailed requirements of applications for specific uses can vary and additional information may be required.

All Major and Minor Subdivision Plans must be prepared by a Licensed Surveyor (these will eventually be recorded in the County Land Records).

A review fee is payable at time of application

- □ Lot Line Adjustments - $50.00
- □ All Other Subdivision Reviews - $100.00 base fee + $50.00 per lot

**A 'minor subdivision' contains not more than five lots fronting an existing street; not involving any new street, extensions of municipal facilities, or creation of public improvements; not adversely affecting remainder of the parcel or adjoining property; and not in conflict with provision or portion of the Zoning Ordinance or those regulations.*