City of Cumberland
Department of Community Development ▪ 57 N. Liberty Street ▪ Cumberland, MD 21502 ▪ www.cumberlandmd.gov
301-759-6442 ▪ Fax 301-759-6432 ▪ debbie.helmstetter@cumberlandmd.gov

PPPR # _____

PRELIMINARY PLOT PLAN REVIEW APPLICATION

Project Location _____ **Tax ID #** ____ - _____

The Tax ID # can be found on your deed or by visiting www.dat.state.md.us / Real Property / Real Property Search. When construction is being done and several property account numbers are involved, properties must be combined under one property number. It will be necessary to contact the State of Maryland Assessment Office, 112 Baltimore Street, Gateway Center, 301-777-2113, prior to applying for permit.

Applicant Name_____ Phone_____

Address _____

Fax_____ Email_____

Contact Name _____ Phone_____

Short Description of Project _____

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Attach a detailed site plan drawn to scale with legend and signed and sealed by a Maryland certified engineer or licensed surveyor.

Include the following:

- Lot Size
- Street Location
- Location of Proposed Structure
- Setback, Side Yard, Rear Yard measurements (from property line to proposed structure/construction)
- Proposed Ingress/Egress onto Public right-of-Way
- *The detailed requirements of applications for specific uses can vary and additional information may be required.*

The preliminary plat specifications for a subdivision are listed in Zoning Ordinance 3607, Appendix E Subdivision Regulations, Section 23-60. *(available on City website)*

Zoning Officers have the City Planner Site Plan Review Checklist.

A non-refundable $25.00 review fee is payable at time of application.

Questions? Contact City of Cumberland Planner, David Umling, 301-759-6503.